

PTO Board Meeting

Friday, April 10 at 1:00 pm

Meeting called to order at 1:06pm

The following PTO Board members in attendance: Liz Nolan, Chair; Marile Borden, Communications; Kerri Lewis, Andi Daunais Teacher Reps; Kerri Martinek, Communications, Susan McManus, Treasurer, Meg Byron, Co-Chair

Absent: Dr. Jill Barnhardt, Principal

Updates, Liz Nolan

- Kids Fair Follow up
 - The Fair was a success for 2015.
 - Ticket sales were approx. \$1,000 more than last year.
 - \$100-150 more in basket raffles.
 - Silent auction was approximately \$2,700 more this year.
 - Early estimates are over \$11,000. Last year was \$6,600
- Field Trips: Remind teachers to use “Pay4Schoolstuff.com” for payments and use that link on permission slip. Andi and Kerri will remind teachers.
- Recap of Fundraisers
 - Uno’s March 12 & 13 (\$108) – may not be worth doing again due to low revenue
 - Julio’s Liquor Store “Bottles for Change”(April 19– May 2)
 - Jenny Boston: April 15, 7-9 pm. (min of 30 guests needed)
 - Yowza: May 14 (4 pm – 9 pm)
 - Textile Recycling Bins – possibility of running awareness of recycling at school
 - School Supplies Kits: grade level lists submitted for final quotes.
- Hospitality
 - Community Reading Day: Marisa Davidson is arranging for refreshments/set up by 9 am
- Spree Day
 - June 5th with rain date of June 12th. Volunteers will be needed. Check in process to be revisited.
- Spirit Events
 - April 17: Wear neon
 - Red Sox Game: July 8, \$32 grandstand tickets. Deadline April 17 for orders.
 - BBQ: June 16 (June 18 as rain date) 5:30 pm – 7:30 pm

- Possibility of PTO sponsoring the BBQ or reducing the cost
- Financial Report, Susan McManus
 - Balance is \$26,932
 - Budget is on track across categories
 - \$5,000 transfer from general funds to the playground account. Additional funds to be determined after teacher grants are submitted.
- Tax ID Status of forms/submissions, Meg Byron
 - Waiting on information from the accountant. Forms will need to be signed.
- Board for 2015-2016 – Co-Chair, Communications, Enrichment Team
 - Nomination form to go out after vacation or first week of May.
 - Vote in new officers in a general PTO meeting in May (date to be determined).
- Incoming Kindergarten
 - PTO rep at screenings April 13 and 16 (9-11 and 1-3)
 - Collect emails
 - Summer playgroup dates
 - Puppet Show
 - Parent Orientation Date – June 1st at 6:30
- Teacher appreciation: possibility of updating the teacher's room
- Yearbook: Orders due by April 17
 - T-shirts (Marile Borden)
 - Coffeepond to do formal photo (Fri, May 1)
 - Informal photo scheduled for April 17 (Meg Byron to confirm)
- Barefoot Books – possible book fair option. Smaller scale event. Higher percentage back (20%). Could be held as part of existing event. Books may be lower wing focused.
- Town Meeting: April 27, 7:30 pm at Algonquin High School

Meeting adjourned at 1:55

Minutes submitted by Kerri Martinek