

## **PTO Board Meeting**

### **Friday, March 13 at 1:00 pm**

Meeting called to order at 1:00pm

*The following PTO Board members in attendance: Liz Nolan, Chair; Marile Borden, Communications; Dr. Jill Barnhardt, Principal; Kerri Lewis, Andi Daunais Teacher Resp; Kerri Martinek, Communications, Susan McManus, Treasurer*

*Absent: Meg Byron*

#### **Updates, Liz Nolan**

- Enrichment
  - Received \$100 Grant from Northborough Garden Club for Tower Hill Program (Laurie Covino submitted)
- Fundraisers
  - Zumba on Jan. 31 (\$150)
  - Sky Zone on Feb. 24 (\$130 with 37 jumpers)
  - Uno's March 12 & 13\*\*
  - Julio's Liquor Store "Bottles for Change" (April – Earth Day theme) ( M. Byron)
  - Jenny Boston: April 15, 7-9 pm. (min of 30 guests needed)
  - Textile Recycling Bins
  - School Supplies Kits: price comparisons with three companies
- Kids' Fair: March 28: Updates
  - Raffle Basket Classroom Donations still coming in
  - Silent Auction in good shape
  - Communication: student council, kids invitations to parents, morning announcements, countdown on easel – volunteers still needed
  - Cake Walk Table (hallway until noon, then on stage until 4:30 on Fri, 8:30 am – 10 am on Sat.)
- Spirit Events
  - Update on January's Ski Ward Tubing (Marile Borden) – 18 participated, may not repeat next year. Possible fundraiser of ski lessons in 2016.
  - March 27: Hawaiian Day and Breakfast items for Food Pantry (cereal, oatmeal, granola bars)

#### **Financial Report, Susan McManus**

- Tax ID Status of forms/submissions – pending 990 EZ documentation
  - Meeting in April with accountant to discuss plan going forward
- Need for accountant fees to be a line item in budget
  - Cost to evaluate last 4 years - \$1,200

- Estimated to be \$300/year going forward
- Current balance: \$15,774.14
- Playground balance: \$16,833.11
- Transactions in enrichment program: \$6,084.33 allocated
- Fundraising: \$4,468.08
- Need to finalize transferring Nature's Classroom fund

### **Misc Updates**

- Yearbook: Deadline for submission is May 6
  - 5<sup>th</sup> Grade Photos (April 17<sup>th</sup>)
  - T-shirts (Marile to order the shirts)
- General Meeting March 13 at 2 pm in cafeteria (door prize of fair tickets)

### **Upcoming Dates**

- April 27: Town meeting: Vote for CPC grant for playground

Meeting adjourned at 1:55

Minutes submitted by Kerri Martinek