

PTO Board Meeting

Friday, October 23, 2015 at 1:00 PM

Meeting called to order at 1:00 PM

The following PTO Board Members in attendance: Meg Byron, Chair; Kerri Martinek, Co-Chair; Nancy Dennehy, Communications; Dr. Jill Barnhardt, Principal; Andi Daunais, Teacher Rep

- **Financial Update**
 - Meg presented PTO Balances as well as Budget to actual expenses prepared by Susan.
- **Enrichment**
 - Calendar has been finalized through December. Some additional items need to be finalized for 2016
 - Coffee hour reschedule – to look at dates after Thanksgiving
- **Classroom Parents**
 - There are currently 5 classrooms without parent reps. Andi to get recommendations.
- **Halloween Parade** – to be held on Friday October 30 at 10:15 with afternoon music by “On the Bus” for students
- **Kids Fair**
 - Need to do additional communication on Raffle basket donations as well as cake walk baking volunteers. To work with Marile to see if this can be combined into one communication to go home to parents.
- **Conference week**
 - Marisa Davidson to take lead on Teacher Breakfast Friday Nov 13
 - PTO to have info table during conferences. Need to confirm who will staff
- **Family Directory**
 - Meg working with Nick Greenwood to finalize formats. Expected delivery date is late November – similar timeframe as last year.
- **Picture Retake** – Nov 18
 - Meg and Kerri to volunteer during retakes
- **Fundraiser**

- Usually do cookie dough; Pies have been raised as an option (for Thanksgiving) discussed possible options – to be further discussed at next meeting

Next meeting tentatively scheduled for 11/20/15

Minutes submitted by Nancy Dennehy