

PTO Board Meeting

Friday, February 26, 2016 at 1:00 PM

Meeting called to order at 1:00 PM

The following PTO Board Members in attendance: Meg Byron, Chair; Kerri Martinek, Co-Chair; Susan McManus, Treasurer; Nancy Dennehy, Communications; Laurie Halsey, Communications; Andi Daunais, Teacher Rep

- **Financial Update**

- Susan presented the financials
 - Overall PTO is in great shape financially –YTD fundraising is approx. \$13k
 - Surplus funds in playground account – these funds will be used for the Traverse Wall for the gym. (Meg presented two quotes for Wall – both quotes were close in price – approx. \$5k)
 - Must make sure that the wall is equitable and adaptable for all students
 - Funds will also be used for Retirement gifts – playground bench and brick area
 - Tax Return in currently in process

- **Community/Spirit Events**

- Fun Run – fundraiser for musical pods for playground. \$5k goal for fun run – tentatively scheduled for May 27th.
- Northborough 250th Anniversary Night
 - Being organized by the faculty and is scheduled for Thursday April 14th-
 - PTO will provide funds for light snacks and refreshments; Can use \$100-\$150 from Community Support budget for the night
 - Informal family/community night, each grade level will be preparing a part of the event.
- Worcester Bravehearts Spirit Event – will try to coordinate with the other PTO's to schedule on the same day. Looking into a June Date. Meg to follow up with her contact at the Bravehearts.
- Book Fair – determined that we will not do a Spring book fair but will look for a Parent Volunteer to coordinate next year's book fair's.
- End of Year Family Event

- Discussed different ideas for events. (BBQ , Ice cream social, Pizza and Ice Cream) - Sell Pizza and provide Ice Cream Social seemed to be the most popular choice
 - Need to confirm a date in June (Andi will check to see when the baseball field will not be in use)
- Incoming Kindergarten Class
 - Screening will be June 6, 7,8
 - Kerri M to present at Parent Orientation night (must communicate date as early as possible)
 - Need to inform incoming parents of option to order School Supplies
- EPI – School Supplies for 2016-2017
 - Agreed to again offer the option of parents purchasing school supplies through EPI
 - Andi to email faculty about starting to compile school supply lists for next year
 - Kerri M will reach out to contact
- NEF Update – Kerri
 - NEF Goal to provide Google ChromeBooks to each elementary school as well as Middle School.
 - Kerri/Rekha (Peaslee NEF Reps) will attend faculty meeting and do a short presentation regarding grants.
- Celebration books will be held during conferences
 - Not holding spring bookfair this year
 - Idea for next year – Have a few parent volunteers handle the bookfair rather than having the PTO coordinate

Minutes submitted by Nancy Dennehy