

## **PTO Meeting Agenda**

**June 17, 2016 at 2 PM**

Attendance: Kerri Martinek, Chair; Susan McManus, Treasurer; Erin Tagliaferri, Co-Communications; Dr. Barnhardt; Andi Daunais, Teacher Rep; Kerri Lewis, Teacher Rep

- I. End of Year Report- Meg drafting and will send out to board.
- II. Financial Overview – Susan
  - a. Field Trips – formalizing the process; Susan to provide teachers with a step by step worksheet. Needs to be consistency among the grades and teachers with concern to scholarship money. Dr. Barnhardt to approve and put in teachers binders for beginning of the year.
  - b. Grant Money still available—Dr. Barnhardt with communicate with teachers. Possibly funding Summer Co-Teaching books, or furniture for front lobby.
  - c. Fun Run- Raised enough money to cover Traverse Wall and most adaptive pieces. Funds from the playground are still available. Dr. Barnhardt suggested looking at a company called Imagination Playground that has large foam blocks that can be used indoors and outdoors. Although NEF possibly will be covering this.
  - d. 5<sup>th</sup> grade recommended providing money to the food pantry. The group that went enjoyed their experience and would like to continue it and possibly do it more often. They are possibly writing a letter to next year's 5<sup>th</sup> grade on their experience so they can continue the tradition.
  - e. Continue with current budget for next year
- III. Scrip Fundraiser Update -
  - a. Erin met with Jaime at St. Bernadettes who runs the program there for ideas. Could try piloting the fundraiser in the fall (Oct-Nov) for holiday shopping. If successful could do an end of the year one as well. Possibly send out a flyer in the summer introducing parents to the new fundraiser.
- IV. End of Year Events - Kerri
  - a. EPI school supplies—deadline was 6/17, a lot of forms were already submitted. Possibility of allowing different grades to have varying costs for kits. The other elementary schools do not seem to have the same cap for every grade. Dr. Barnhardt to discuss with other principals.
  - b. Teacher reimbursement forms- Receipts submitted for classroom supplies up to \$100. Will continue next year.

- V. 2016/2017 Planning – Board
  - a. Enrichment—Communication was much better this year. Enrichment will most likely shift due to change in science curriculum.