

PTO Meeting Minutes
September 15th, 2016
2:30pm at Peaslee School

- I. Welcome and Admin Items – Kerri
 - a. Consent agenda—Changing the format of the PTO meetings to focus on topics that need to be discussed and not discussing items that have already been completed or decided on.
 - b. Calendar- Few changes made including dates of General PTO meetings and Enrichment programs.
 - c. PTO General meetings- Will hold General PTO meetings at 2:30 right before parent pickup. Each meeting will have a speaker series for example IEP's, Envision Math and Meet Ruby. First meeting is scheduled for 9/29.

- II. Finance Update – Susan & Carolyn – Susan submitted financial information. Finances are in good standing. Discussed the possibility of the PTO purchasing Musical Pods for the playground out of the account that has leftover money from the playground. At the next staff meeting they will present the need for big ticket items to be submitted to Andi or Kerri via email. Other ideas that were discussed included the PTO purchasing planters for the front of the school, donating to NEF's Chrombook campaign, purchasing additional Ipads, items for Maker Space and Alternative seating for classrooms.

- III. Spirt Store Update – Nancy – Online store will be open for a two week period of time. Apparel including long sleeved shirts, cinchpaks, and sweat pants and sweatshirts will be available in adult and child sizes. Nancy will update us when we are ready to proceed.

- IV. Scripts Update – Erin – Account is set up and we are ready to roll out. Will do a trial fundraiser in October and then another fundraiser in December before the holidays. Flyers and order sheets will be sent home. PTO table at Curriculum night will be avail to answer questions about Scrip.

- V. Teachers Update – Andi & Kerri
 - a. EPI feedback- No issues with kits this year
 - b. Reimbursement forms- Nothing to report
 - c. Grants- Nothing to report

VI. Upcoming Events/Needs

- a. Picture Day – Setup is complete. We have scholarships available if needed. Next year it was decided to have picture day later in Sept or early Oct.
- b. Curriculum Night- PTO to speak at the beginning and will have a table set up offering assistance with MSA, Scripts, and Tshirt sales. Flyer was created and sent home to let parents know.
- c. Fall Cleanup/decorations for fall at school entrance—Jill to look into fall decorations outside the school front doors or at the sign up near the road. PTO looking into purchasing planters and plants for front of school.
- d. 4th Grade baby food collection- Week of Sept 19th. Post of facebook

Consent Agenda

Admin

- Move to online directory is official. Families have been updating their information online. join.myschoolanywhere.com
 - Volunteer opportunities have also been moved to the site.
 - Email will transition on October 1st

Volunteers

- Meg Byron is chairing Community Outreach and will work with food pantry on donations
- Kate Rea, Book Fair Chair
- Lindsey Moussa and Jessica Nault, Co-chairs Hospitality
- Amy Staunton and Joy Cayer, Co-chairs Box Tops
- Amy Staunton, Mascot
- Samira Youssef, Yearbook Editor
- Additional volunteers needed:
 - Yearbook co-chair - need to figure out a plan to get someone to volunteer
 - Classroom Parents
 - Fall cleanup

Events

- Welcome Back Breakfast for Teachers, hosted by the PTO, was held on August 30th.
- Welcome Back Night, hosted by the PTO, was held on September 1st.
- Peaslee is marching in the parade on the 18th. We'll have the banner and mascot at the event. Nancy and Erin are the main contacts.
- Applefest Kids' Night, sponsored by Northborough PTOs on Thursday September 15th, 6 - 7 pm at the Melican Middle School. Brett Outchcunis who will be performing "The Ooch Experience - Giving Kids Skills for Life...for Life." Peaslee contributed \$125.

School Spirit/Community Outreach

- Friday, September 16th is the first spirit day and food pantry collection. Collection of apple-themed items for Applefest.
- Initial batch of Peaslee t-shirts ordered to sell for the parade and spirit events
- New panda mascot suit approved by the board and ordered

Fundraisers

- Easy Breezy fundraisers currently running: Box Tops, Shop & Stop, Hannaford, Textile bin, Shoparoo
- Direct Donations open
- Kids Fair Update: Silent auction items have started coming in. The inflatables have been ordered. Meetings will start in October.