



Peaslee Online Family Directory

We are pleased to announce that the entire directory process will be paperless - from data collection to making the directory available both on your computer as well as your smart phone (be sure to download the MySchoolAnywhere app)!

Why are we doing this?

- Saves time – this new system will help us publish the directory right when school starts AND we can keep it up to date throughout the school year.
- Saves money – no more printing costs (they keep going up!)
- Reduces errors - because you enter your information yourself, you can be guaranteed that it's what you want.

How does it work?

Our new system involves 2 steps: collecting your information online and then giving you secure access to the online system. To enter your information please go to the link below and follow the instructions. This is a secure form and you can print your submission for your records.

Visit: join.myschoolanywhere.com

Enter Code: PEASLEEDIRECTORY

To Purchase Access to the Online Directory

After you enter your information, you will be brought to the school store. Here you can purchase access to the online directory, using Paypal. You may also print your information to submit a check made out to the PTO.

The cost of the directory is \$5 until September 30th and \$6 as of October 1st. Be sure to register by 9/30!

Once we have received and reviewed your family's information you will receive an email with login instructions*

**If you don't want to pay for the directory, you can still enter your information to sign up for volunteer opportunities, shop in the school store and receive PTO emails. You will not, however, receive a username and password to log on to the site.*

What's so great about the online directory?

- It's secure – your family will have a unique login and password and the directory can't be lost or stolen.
- You can search by student's first name, grade, teacher and family last name.
- You can create your own custom list of frequently called families.
- You can access the family directory from any internet connected device: your computer, smart phone, iPad, etc.

Is it secure?

YES! All data is stored behind secure firewalls and can only be accessed by authorized users with a validated username and encrypted password. All data is viewed and passed using SSL encryption.