

**PTO Meeting Agenda
November 18, 2016
2:30pm at Peaslee School**

- I. Welcome and Admin Items – Kerri
- II. Finance Update/Kids' Fair Update (Financial) – Susan & Carolyn- Kids Fair earnings were comparable to last year, although ticket sales were down this year.
- III. Funding Requests
 - a. Grants: Grade 2– Alternative Seating- Agreed to fund alternative seating, but on a larger scale. Dr. Barnhardt will present at the staff meeting on 11/21 and ask for needs for grades K-3 for alternative seating.
 - b. Grants: Grade 4 and 5 – National Geographic Geography Bee - Approved
 - c. Future funding needs- Literacy Night Grant was paid, possibility of purchasing more iPads for the school.
- IV. Scrips – Erin – Information will be sent home 11/21 Orders will be accepted through 12/1.
- V. Events
 - a. Literacy Night – December 1st
 - i. PTO sponsoring treats and prizes- completed
 - ii. Table for Scrips - approved
- VI. Teachers Update – Andi & Kerri – 5th grade teachers asking about fundraising for Nature's Classroom so they do not overlap with PTO events. There should be no conflicts
- VII. Upcoming Events/Needs
 - a. General PTO meeting moved to December 7th (due to Literacy Night) 6:30-7:30pm at the Northborough Library. Librarian will have a drop in craft or story.
 - b. Yearbook- Possibly asking a 5th grade parent to be the co-editor
 - c. More Spirit events to be planned in the New Year- possibly STEM night or movie night.

Consent Agenda

Kids' Fair Feedback

- More volunteers needed at the obstacle course (2-3). Challenging to monitor kids in the course and collect tickets.
- Traffic flow variable this year. Last year was busy to start. This year was more steady, with a slower start. Possibility of Halloween in the same week impacting attendance

- Dance room not as popular this year. Could be related to new location.
- Some of the crafts are getting old and may need to be phased out.
- Spin art not as popular as in the past. It may be time to swap in a new rented item.
- Fresh approach to games and crafts may infuse additional energy and interest into the fair.
- Switching in the corn hole toss with a candy prize for the traditional candy toss saved over \$100
- We bought too much food – could have purchased half of the waters, juice boxes and chips
- We ordered too much pizza (4-6 over)
- Very few advance ticket orders. Unclear as to why
- We should order a second Paypal swiper for next year

Volunteers

- Additional volunteers needed:
 - Classroom Parents – Griffin and Kelsey

Events

- Recovery Breakfast: Hospitality team hosted after day 1 of conferences
- Enrichment: Wed, 12/7: Central One Bank's Money Trail for grade 4. They will visit each classroom.
- Enrichment: Wed, 12/14: Discovery Museum's Physical Changes of Matter for grade 2. They will visit each classroom.

School Spirit/Community Outreach

- Spirit wear was distributed this week
- Thanksgiving food donations. Helping Hands is not asking the schools to donate specific items this year
- Melinda Kement gift card basket delivered with \$50 PTO gift card to Pea Pod and parent donations
- Coat donations from Peaslee have been delivered to Helping Hands

Fundraisers

- \$68.41 received from Shoparoo

Next Board Meeting: December 16th, 2:30pm at Peaslee