

PTO Meeting Minutes
September 26, 2017
6:30pm at NB Public Library

- I. Finance Update – Carolyn provided an update on how much was raised last year \$12k as well as what the funds that are raised is spent on during the year. Major expenses are enrichment programs, teacher grants, 3-D printer and recess equipment.
- II. Fundraising Plan for 2017-2018 - Nancy provided an overview of the fundraising plans for the year.
 - a. Kids Fair Nov 17th - Volunteers needed - next Kids Fair meeting Oct 20th 9:30am NB public library
 - b. Harlem Wizards Event Apr 12th (Thursday – ARHS) Community Event – Committee will be formed in January
 - c. Restaurant Night (Casa Vallarta?)- parent teacher conferences Nov 6th /Nov 8th early dismissal, No School Nov 10th - Possible to do a fundraising activity on half days - Skyzone, etc. Erin will be contacting Casa Vallarta to determine how much they will contribute to a restaurant night.
 - d. Box Tops – October contest (Extra Recess for the class that brings in the most box tops in October) – goal for 2017-2018 is \$1k , Flyers will go out next week
 - e. Hurricane Harvey Collection – Amazon Gift Cards – as of Monday we have raised \$958
 - f. Square One Art will be made available in time for the Holidays - Ms. Waldman to start working on with students
 - g. Scrips gift cards will be available for the Holidays
- III. EPI Supply Parent Feedback - Parents like not having to go pick up supplies - would like to know what comes in the kit for each grade though.

KIDS FAIR – NOVEMBER 17th 5:30 – 8pm

*Sports Theme to go with Wizards Night in April
Worcester Railers Mascot*

- Set up:** **After school (3:30pm – 5pm) - will need volunteers for set up**
Inflatables (Magicworld) , cake walk, silent auction, craft tables, games
Parents to drop off cake walk donations at parent drop off as well as during the school day – PTO will be at parent drop off to gather donations
- Clean up:** **8pm**
- Goals:** \$9k profit, (LY profit \$7,800)
- Volunteers:** Laurie Halsey will lead this
- Cash Boxes:** Carolyn Blanchette will be providing cash boxes for the event.

Tickets: *Nancy to check with Holly and Cathryn Evangelista* , ticket pricing \$1 per ticket (tickets can be used for games, crafts, and food) separate tickets for Raffle Baskets. Pre sales will be offered again this year.

Silent Auction: Nancy Dennehy/Erin Tagliaferri have been working on this along with others. As of today we are in good shape with donations.

Crafts/Activities: Sports theme suncatchers, sports photo frames, make your sports necklace, tattoos[ordered through Oriental Trading], face painting, nail polish, spray hair, Sports Themed Photo Booth

Looking into changing room of the spraying of the hair

Panda Photo: Jen is not available, will need to find another volunteer - Volunteer found

Publicity: Lindsey Moussa/Gretchen Moufflet

Food: Kate Rea (Popcorn and Cotton Candy machine ordered through Magic World)

Cake Walk: Abbe Alexenberg

Classroom Raffle Baskets: Marile Borden/Cindy Jennings

Games: Inflatables (ordered through Magicworld) Basketball game (ordered through Magicworld) , Football Toss, MiniGolf (Erin) , CornHole Game (Gretchen)

Misc: Scavenger Hunt –a map will be used this year and prizes will be at the end based on number of stamps, Guess the Teacher Game